



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CONSOLATO GENERALE DELLA REPUBBLICA DELLE FILIPPINE
MILAN

REQUEST FOR QUOTATION

Procurement of Services of Technician, Switch Ports and Other Materials for the Activation and Distribution of Internet at the First Floor and Second Floor of the Consulate

Date: 14 March 2018

TO : All Eligible Bidders

The Philippine Consulate General –Milan, through its Bids and Awards Committee (BAC), invites Suppliers to bid for the hereunder project:

Name of Project : Procurement of Services of Technician, Switch Ports and Other Materials for the Activation and Distribution of Internet at the First Floor and Second Floor of the Consulate.

Brief Description : Activation and distribution of internet connection at the 1st and 2nd floor of the Consulate building, inclusive of switch ports and other materials needed.

Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Approved Budget for the Contract (ABC) : Two Hundred Forty Four Thousand Six Hundred Thirty Seven Pesos and 72/100 (Php. 244,637.72) or Four Thousand Three Hundred Twenty Three Euros and 07/100 (€ 4,323.07) inclusive of all applicable taxes

Contract Duration : One (1) week.

In accordance with the attached Request for Quotation (Annex A), prospective bidders shall accomplish and provide accurate information and submit the duly signed Price Quotation Form (Annex B) not later than 12:00 p.m. on 19 March 2018.

Open quotations shall be submitted personally at Philippine Consulate General – Milan, Viale Stelvio 71 – Via Bernina, 18 20159, Milan, Italy or electronic mail (philcongenmilan@gmail.com)

The Philippine Consulate General – Milan reserves the right to accept or reject any or all quotations and to impose additional terms as it may deem proper.

For inquiries, you may contact Ms. Charisse D. Mateo, Property Officer, Philippine Consulate General – Milan, at mobile number +39 388 093 3822.

Very truly yours,


FLAUREEN DACANAY
BAC Chairperson

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Date: 14 March 2018

REQUEST FOR QUOTATION OF PRICES

Sir/ Madam:

Please submit your lowest price quotation for the following enumerated items described herein/ below subject to the following conditions:

- Quotation submitted to this Office for the item/ s considered is/ are Final Offers. In the event that the price is acceptable, a properly accomplished PURCHASE/ JOB ORDER with the necessary finding certified and the delivery date thereby indicated will be served the supplier/ contractor.
- The Philippine Consulate General - Milan hereby reserves the right to reject any or all offers or accept only those it may consider most economical and advantageous to the government.
- Goods/ services supplied and delivered shall be subject to the usual inspection by the auditor or a duly authorized representative, and
- Payment will only be effected by the strict compliance with the usual prescribed accounting and auditing requirements.

Unit	Quantity	Description
1	lot	<p>Procurement of Services of Technician, Switch Ports and Other Materials for the Activation and Distribution of Internet at the First Floor and Second Floor of the Consulate.</p> <p>Specifications:</p> <p>Activation and distribution of internet connection at the 1st and 2nd floor of the Consulate building, inclusive of switch ports and other materials needed:</p> <ol style="list-style-type: none">1. (3 units) Switch 48 Ports, 1000 MBPS+4SFP2. (3 units) Netgear SFP module Fiber multi way 1000-SX <p>Inclusive of other materials/supplies needed and all applicable taxes.</p>

Very truly yours,


FLAUREEN DACANAY
BAC Chairperson

PRICE QUOTATION FORM

Date

We are pleased to quote our lowest price for item herewith:

Unit	Quantity	Description	Unit Cost	Total Cost
Lot	1	<p>Procurement of Services of Technician, Switch Ports and Other Materials for the Activation and Distribution of Internet at the First Floor and Second Floor of the Consulate.</p> <p>Specifications:</p> <p>Activation and distribution of internet connection at the 1st and 2nd floor of the Consulate building, inclusive of switch ports and other materials needed:</p> <ul style="list-style-type: none"> 3. (3 units) Switch 48 Ports, 1000 MBPS+4SFP 4. (3 units) Netgear SFP module Fiber multi way 1000-SX <p>Inclusive of other materials/supplies needed and all applicable taxes.</p>		

TOTAL AMOUNT IN WORDS: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Bidder
Signature over printed name