



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CONSOLATO GENERALE DELLA REPUBBLICA DELLE FILIPPINE
MILAN

REQUEST FOR QUOTATION

Procurement and Delivery of Common Computer Supplies and Consumables for the Philippine
Consulate General in Milan, Italy

Date: 22 February 2018

TO : All Eligible Bidders

The Philippine Consulate General -Milan, through its Bids and Awards Committee (BAC), invites Suppliers to bid for the hereunder project:

- Name of Project : Procurement and delivery of common computer supplies and consumables for the Philippine Consulate General (PCG) in Milan, Italy.
- Brief Description : PCG Milan intends to procure common computer supplies and consumables for its official use for 2018; payment and delivery of the said supplies to be done quarterly. Said supplies are to be delivered at PCG's address at Viale Stelvio 71 - Via Bernina 18, 20159 Milan, Italy.
- Procurement Mode : Shopping (Sec. 52)
- Approved Budget for the Contract (ABC) : Six Hundred Twenty Eight Thousand Five Hundred Eighty Nine Pesos and 36/100 (Php. 628,589.36) (Euro Eleven Thousand One Hundred Eight (€ 11,108.00) inclusive of all applicable taxes.
- Contract Duration : One (1) year.

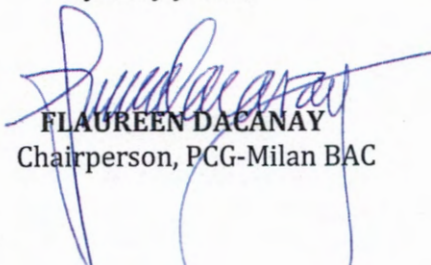
In accordance with the attached Request for Quotation(Annex A), prospective bidders shall accomplish and provide accurate information and submit the duly signed Price Quotation Form (Annex B) not later than 12:00 p.m. on 26 February 2018.

Open quotations shall be submitted personally at PCG Milan, Viale Stelvio 71 - Via Bernina 18, 20159, Milan, Italy electronic mail (philcongenmilan@gmail.com).

PCG Milan reserves the right to accept or reject any or all quotations and to impose additional terms as it may deem proper.

For inquiries, you may contact Ms. Charisse D. Mateo, Property Officer, Philippine Consulate General - Milan, at mobile number +39-388-093-3822.

Very truly yours,


FLAUREEN DACANAY
Chairperson, PCG-Milan BAC

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Date: 22 February 2018

REQUEST FOR QUOTATION OF PRICES

Sir/ Madam:

Please submit your lowest price quotation for the following enumerated items described here below, subject to the following conditions:

- Quotation submitted to this office for the item/ s considered is/ are Final Offers. In the event that the price is acceptable, a properly accomplished PURCHASE/ JOB ORDER with the necessary finding certified and the delivery date thereby indicated will be served the supplier/ contractor.
- The Philippine Consulate General - Milan hereby reserves the right to reject any or all offers or accept only those it may consider most economical and advantageous to the government.
- Goods/ services supplied and delivered shall be subject to the usual inspection by the auditor or a duly authorized representative, and
- Payment will only be effected by the strict compliance with the usual prescribed accounting and auditing requirements.

Quantity	Unit	Description
13	piece	INK Cart, HP CN045AA, (HP 950XL), black
9	piece	INK Cart, HP CN046AA, (HP 951XL), cyan
9	piece	INK Cart, HP CN047AA, (HP 951XL), magenta
9	piece	INK Cart, HP CN048AA, (HP 951XL), yellow
10	piece	INK Cart, HP 364XL, black
6	piece	INK Cart, HP 364XL, cyan
3	piece	INK Cart, HP 364XL, magenta
3	piece	INK Cart, HP 364XL, yellow
9	piece	INK Cart, HP 301XL, black
7	piece	INK Cart, HP 301XL, tricolor
35	piece	TONER Cart, Brother TN-241BK, black
14	piece	TONER Cart, Brother TN-241C, cyan
12	piece	TONER Cart, Brother TN-241M, magenta
12	piece	TONER Cart, Brother TN-241Y, yellow
3	piece	TONER Cart, Brother TN-1050, black
3	piece	TONER Cart, Brother TN-3330, black
1	piece	TONER Cart, Brother TN-3130, black
9	piece	TONER Cart, HP CE285A, black (85A)
25	pack	TONER Cart, HP Q2612AD, Black (12A), 2 pcs. Per pack
6	piece	RIBBON Cart, Epson ERC-27 b, Black
1	piece	DRUM, Brother DR-3300
1	piece	DRUM, Brother DR-3100
3	box	DVD REWRITABLE, 4x speed, 4.7GB capacity, 5pcs./box
4	piece	FLASH DRIVE, 16GB, USB 2,0 plug and play
17	piece	PORTABLE HARD DRIVE, 1TB
7	pack	ANTIVIRUS SOFTWARE, 1 pack for 5 computers

PRICE QUOTATION FORM

Date

We are pleased to quote our lowest price for item herewith:

Quantity	Unit	Description	Unit Cost	Total Cost
13	piece	INK Cart, HP CN045AA, (HP 950XL), black		
9	piece	INK Cart, HP CN046AA, (HP 951XL), cyan		
9	piece	INK Cart, HP CN047AA, (HP 951XL), magenta		
9	piece	INK Cart, HP CN048AA, (HP 951XL), yellow		
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4	piece	FLASH DRIVE, 16GB, USB 2,0 plug and play		
17	piece	PORTABLE HARD DRIVE, 1TB		
7	pack	ANTIVIRUS SOFTWARE, 1 pack for 5 computers		

TOTAL AMOUNT IN WORDS: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Bidder
Signature over printed name